info@glenwoodsquash.co.za
www.glenwoodsquash.co.za
Patula Building, Glenwood Ave,
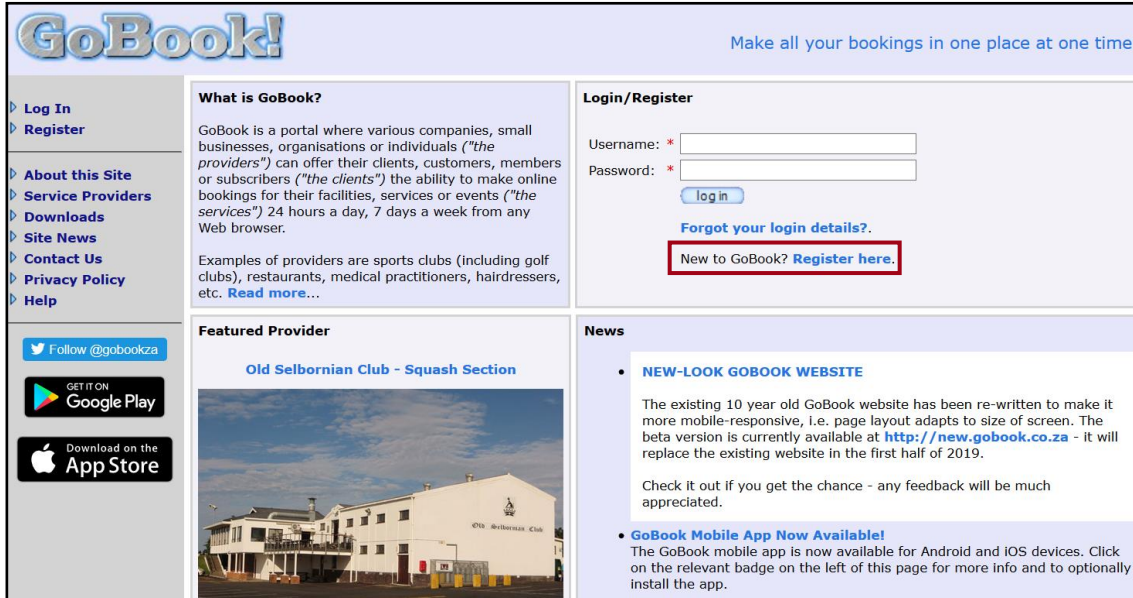Lynnwood Glen, Pretoria

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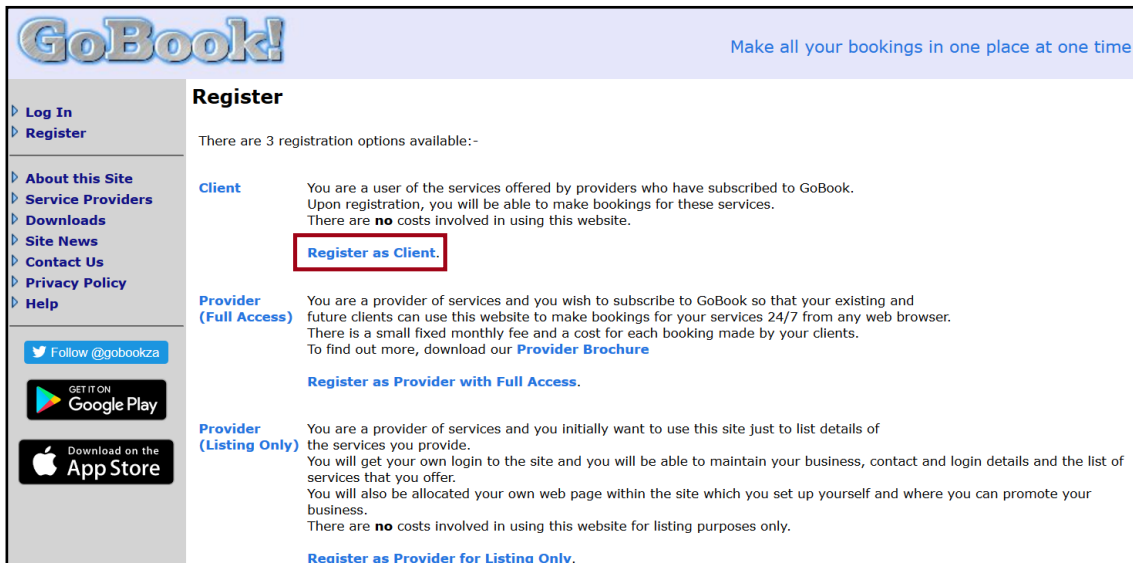
Gobook Registration Guideline

Steps to register on GoBook

1. Go to the GoBook website: www.gobook.co.za
2. Click on **Register here** in the Login/Register section.

3. Click on **Register as Client**.

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4.   Complete the Client Regitration details by entering your information.

5.   The Cell Number is not mandatory, but should be entered without spaces.
6.   Only tick the **Email** box, as you will be charged for SMS's.
7.   Click on **Register**.

8.   A confirmation message displays for registration.

9.   Click on the **link** provided to log into GoBook.

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10.   Enter your **Username** and **Password** and click on **log in**.

11.   Click on **My Providers**.

12.   Click on **new provider**.

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13. Select **Glenwood Squash Club** in the Provider drop-down menu.

My Providers

Link Details	
insert cancel (* denotes required)	
Provider : *	Glenwood Squash Club ▼
Provider can View My Details? :	☐
Provider can Edit My Details? :	☐
Advise Provider when I Change My Details? :	☐
Booking Reminder (hours before booking) :	
Maximum Bookings per Day :	
Maximum Bookings per Week :	
Maximum Bookings at One Time :	
Membership Number :	
Current PIN :	
PIN :	
Confirm PIN :	
Link Active? :	☑

14. Enter your Light booking system user number in the **Membership Number** field (the number you use for lights at the club).
15. Enter you light booking system password in the **PIN** field (the pin password number you use for lights at the club) and confirm it in the next field.
16. Click on **insert** at the top of the page.
17. You are now registered on GoBook.
18. Click on **Make Booking** to book a court.

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Booking on GoBook

1. Go to the GoBook website: www.gobook.co.za
2. Enter your **Username** and **Password** and click on **log in**.

3. Click on **Make Booking**.

4. Select the **date** that you want to book the court.
5. Click on **search**.
6. The courts with available times will display.
7. Tick the applicable boxes for the applicable courts and times.
8. Click on **submit** at the bottom of the page.

9.   The following message displays:

10.   You will receive an email to confirm your booking.

Remember, you cannot book during league times or social times.

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