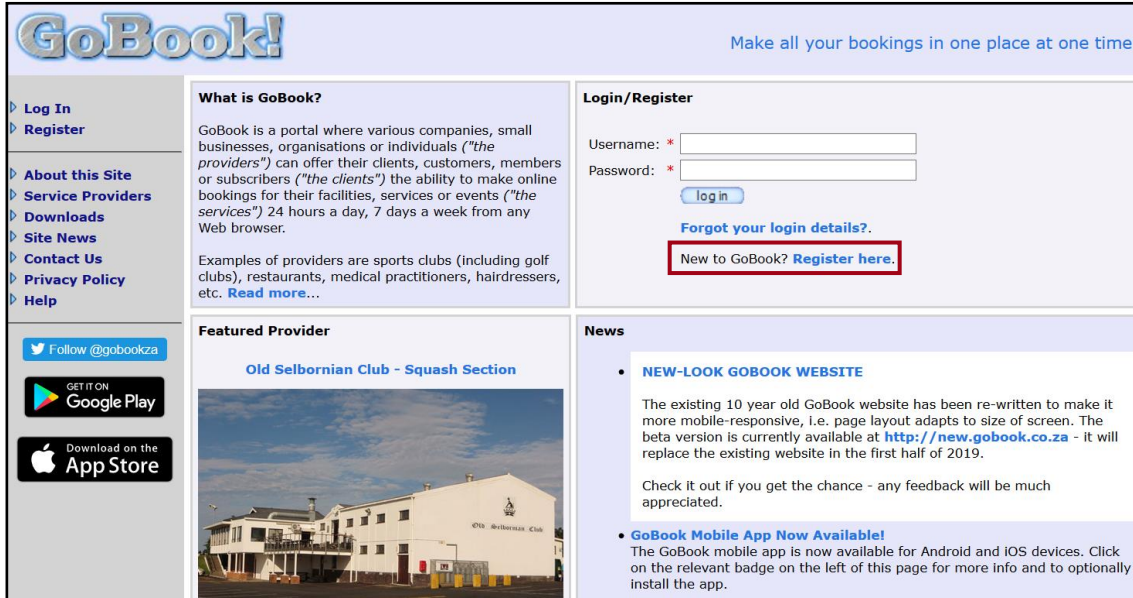


Gobook Registration Guideline

Steps to register on GoBook

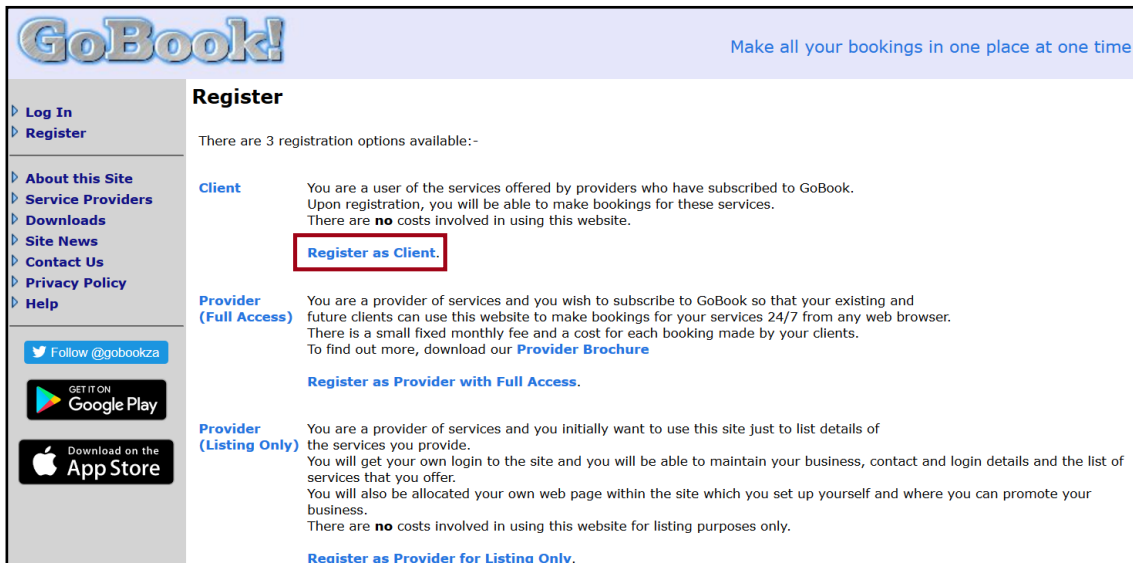
1. Go to the GoBook website: www.gobook.co.za
2. Click on **Register here** in the Login/Register section.



The screenshot shows the GoBook website home page. The header includes the GoBook logo and the tagline "Make all your bookings in one place at one time!". The main content area is divided into several sections:

- Left Sidebar:** Contains navigation links for Log In, Register, About this Site, Service Providers, Downloads, Site News, Contact Us, Privacy Policy, and Help. It also features social media links for Twitter (@gobookza) and app download buttons for Google Play and the App Store.
- What is GoBook?:** A section explaining the portal's purpose for providers and clients, with a "Read more..." link.
- Login/Register:** A form with fields for Username and Password, a "log in" button, and a link for "Forgot your login details?". A red box highlights the "New to GoBook? Register here." link.
- Featured Provider:** A section for the "Old Selbournian Club - Squash Section" with an image of the club building.
- News:** A section with two articles: "NEW-LOOK GOBOOK WEBSITE" and "GoBook Mobile App Now Available!".

3. Click on **Register as Client.**



The screenshot shows the GoBook website registration page. The header is identical to the home page. The main content area is titled "Register" and lists three registration options:

- Client:** Describes the user experience for clients. A red box highlights the "Register as Client." link.
- Provider (Full Access):** Describes the experience for providers with full access, including a "Provider Brochure" link and a "Register as Provider with Full Access." link.
- Provider (Listing Only):** Describes the experience for providers listing services only, with a "Register as Provider for Listing Only." link.

4. Complete the Client Registration details by entering your information.

The screenshot shows the GoBook! website's client registration page. The header features the GoBook! logo and the tagline "Make all your bookings in one place at one time!". A left sidebar contains navigation links: Log In, Register, About this Site, Service Providers, Downloads, Site News, Contact Us, Privacy Policy, and Help. Below these are social media links for Twitter (@gobookza), Google Play, and the App Store. The main content area is titled "Client Registration" and includes a note: "Please fill in the form below and then click on the Register button. * denotes a mandatory field." The form fields are: Last Name (Mickey), First Name (Mickey), Email Address (example@gmail.com), Confirm your Email Address (example@gmail.com), Mobile/Cell Number (empty), User Name (MickeyM), Password (masked with dots), Confirm Password (masked with dots), Confirm Bookings via SMS? (checkbox), Confirm Bookings via Email? (checked), and Booking Reminder (hours before booking) (2). A "register" button is at the bottom.

5. The Cell Number is not mandatory, but should be entered without spaces.
6. Only tick the **Email** box, as you will be charged for SMS's.
7. Click on **Register**.

The screenshot shows the GoBook! website's client registration confirmation page. The header is the same as the previous screenshot. The left sidebar now includes "About this Site" below "Log In". The main content area is titled "Client Registration" and displays a green confirmation message: "Registration successful. A confirmation email has been sent to the address you provided. When you receive the email, please click on the link in the message - this will complete the registration process and you will then be able to log in to the website."

8. A confirmation message displays for registration.

The screenshot shows an email notification titled "Your GoBook Registration" from "Notifications at GoBook" (notifications@gobook.co.za) to the user. The email content includes: "Thank you for registering with GoBook. In order to complete your registration, please click on the link below or copy and paste the link into the address bar in your web browser and browse to the link from there." followed by the URL http://www.gobook.co.za/publ/client_activate.aspx?msg=R%2bioMuK2C0Y%3d. It also states: "Here are your Login Details:- Username: MickeyM".

9. Click on the **link** provided to log into GoBook.

10. Enter your **Username** and **Password** and click on **log in**.

GoBook! Make all your bookings in one place at one time!

Log In
Register

About this Site
Service Providers
Downloads
Site News
Contact Us
Privacy Policy
Help

Follow @gobookza
GET IT ON Google Play
Download on the App Store

What is GoBook?
GoBook is a portal where various companies, small businesses, organisations or individuals ("the providers") can offer their clients, customers, members or subscribers ("the clients") the ability to make online bookings for their facilities, services or events ("the services") 24 hours a day, 7 days a week from any Web browser.
Examples of providers are sports clubs (including golf clubs), restaurants, medical practitioners, hairdressers, etc. [Read more...](#)

Login/Register
Username: * MickeyM
Password: *

[Forgot your login details?](#)
New to GoBook? [Register here.](#)

Featured Provider
Old Selbourn Club - Squash Section

News
• **NEW-LOOK GOBOOK WEBSITE**
The existing 10 year old GoBook website has been re-written to make it more mobile-responsive, i.e. page layout adapts to size of screen. The beta version is currently available at <http://new.gobook.co.za> - it will replace the existing website in the first half of 2019.
Check it out if you get the chance - any feedback will be much appreciated.

11. Click on **My Providers**.

GoBook! Make all your bookings in one place at one time!

My Details
My Providers
Make Booking
My Bookings
My Balances
Remove Profile

Home
Log out

About this Site
Service Providers
Downloads

Main Menu
Welcome to GoBook, Mickey Mouse! Here are the options available to you:-

- My Details** Use this option to maintain your personal, contact and login details and also your notification options.
- My Providers** Use this option to maintain the list of providers that you have used in the past or that you have explicitly added to your profile. You have the option to deny viewing or editing of your details by a specific provider.
- Make Booking** Use this option to make a booking for a service offered by one or more providers.
- My Bookings** Use this option to view the list of bookings you have made. You may also use this option if you want to cancel a booking.
- My Balances** Use this option to view balances of and transactions against your account(s) with a provider(s) (if applicable).
- Remove Profile** Use this option to remove your GoBook profile.

GoBook! Make all your bookings in one place at one time!

My Details
My Providers
Make Booking
My Bookings
My Balances
Remove Profile

My Providers

12. Click on **new provider**.

13. Select **Glenwood Squash Club** in the Provider drop-down menu.

My Providers

Link Details

(* denotes required)

Provider : *

Provider can View My Details? :

Provider can Edit My Details? :

Advise Provider when I Change My Details? :

Booking Reminder (hours before booking) :

Maximum Bookings per Day :

Maximum Bookings per Week :

Maximum Bookings at One Time :

Membership Number :

Current PIN :

PIN :

Confirm PIN :

Link Active? :

14. Enter your Light booking system user number in the **Membership Number** field (the number you use for lights at the club).
15. Enter you light booking system password in the **PIN** field (the pin password number you use for lights at the club) and confirm it in the next field.
16. Click on **insert** at the top of the page.
17. You are now registered on GoBook.
18. Click on **Make Booking** to book a court.

Booking on GoBook

1. Go to the GoBook website: www.gobook.co.za
2. Enter your **Username** and **Password** and click on **log in**.

The screenshot shows the GoBook website homepage. The header includes the GoBook logo and the tagline "Make all your bookings in one place at one time!". The main content area is divided into several sections:

- Log In / Register:** A form with fields for Username (MickeyM) and Password (masked with dots), a "login" button, and links for "Forgot your login details?" and "New to GoBook? Register here.".
- What is GoBook?:** A text block explaining the portal's purpose for various providers and clients.
- Featured Provider:** A section for "Old Selbourn Club - Squash Section" with a photo of the club building.
- News:** A section titled "NEW-LOOK GOBOOK WEBSITE" with a text update about the website's redesign.
- Navigation:** A sidebar menu with links like "Log In", "Register", "About this Site", "Service Providers", "Downloads", "Site News", "Contact Us", "Privacy Policy", and "Help".
- Social Media:** Links to follow @gobookza on Twitter and download the app on Google Play and the App Store.

3. Click on **Make Booking**.

The screenshot shows the "Make Booking" page on the GoBook website. The page includes a sidebar menu with options like "My Details", "My Providers", "Make Booking", "My Bookings", "My Balances", "Remove Profile", "Home", and "Log out".

The main content area is titled "Make Booking" and features a "Shortcuts" dropdown menu set to "Squash Court Booking - Glenwood Squash Club - Court #1". Below this, there are several dropdown menus for "Select a Service" (Sporting Facilities - Squash Court Booking), "Select a Provider" (Glenwood Squash Club), and "Select Court" (Any). A "Balances" section shows "Lights Account=31.60CR" and "Subscription Account=0.00DR".

The "Date" field is set to "2019/05/10" and is highlighted with a red box. Below the date field is a "search" button. A note below the search button reads: "Please select from the available bookings below, enter any additional information in the Notes section, change the booking confirmation options if required and then click on Submit."

The page displays the date "Fri 10 May 2019" and a "next day" button. A table shows available booking times for three courts:

Start Time	Court #1	Court #2	Court #3
14:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14:30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Select the **date** that you want to book the court.
5. Click on **search**.
6. The courts with available times will display.
7. Tick the applicable boxes for the applicable courts and times.
8. Click on **submit** at the bottom of the page.

9. The following message displays:

GoBook! Make all your bookings in one place at one time!

Shortcuts: Squash Court Booking - Glenwood Squash Club - Court #1

Make Booking

Select a Service : Sporting Facilities - Squash Court Booking

Select a Provider : Glenwood Squash Club

Balances: Lights Account=**31.60CR**; Subscription Account=**0.00DR**

Select Court : Any

Date : (yyyy/MM/dd) * 2019/05/12

(* denotes required)

search

Thank you for your booking!
You will be notified shortly whether it has been accepted or not.

10. You will receive an email to confirm your booking.

Remember, you cannot book during league times or social times.